



# ALAGAPPA UNIVERSITY



(A State University Established in 1985)

Karaikudi - 630003, Tamil Nadu, India



## FACULTY OF ARTS DEPARTMENT OF POLITICS AND PUBLIC ADMINISTRATION



### M.Phil., PUBLIC ADMINISTRATION REGULATIONS AND SYLLABUS

(For the candidates admitted from the  
Academic Year 2022 - 2023)

**DEPARTMENT OF POLITICS AND PUBLIC ADMINISTRATION  
M.PHIL. PUBLIC ADMINISTRATION**

**SYLLABUS AND CURRICULUM FOR THE ACADEMIC  
YEAR 2022 – 2023 ONWARDS**



**ALAGAPPA UNIVERSITY**

(A State University Accredited with “A+” grade by NAAC (CGPA:  
3.64) in the Third Cycle and Graded as Category-I University by  
MHRD-UGC)

**Karaikudi - 630003, Tamil Nadu**

## **M.PHIL. PUBLIC ADMINISTRATION**

### **Regulations**

#### **2022-2023 Onwards**

#### **1. Duration and Pattern**

M.Phil. Programme duration is one year under Semester Pattern.

#### **2. Medium of Instruction**

English

#### **3. Eligibility**

A candidate should have completed Postgraduate degree in Public Administration/ any other social science discipline relevant to Public Administration from recognized University with 55% of marks is eligible to apply. For SC/ ST/ Physically challenged candidates minimum marks at PG level is 50%

#### **4. Mode of Selection**

All the eligible candidates are admitted through qualifying Entrance Examination conducted by the University. The question paper pattern is Multiple Choice Objective Type which includes Language Skill, Quantitative Aptitude and Subject Knowledge and each carries 25%, 25% and 50% weightage respectively. The Ranking of candidates is based on the marks obtained in the Entrance Examination and Qualifying PG degree marks with 50:50 weightage. As per the guidelines of the State Government, community quota is adopted for the provisional selection of the candidate

#### **5. Course of Study**

- The academic year is divided into two parts.
- The Part I comprises of Paper I, II & III which are common papers for all the candidates.
- The Part II comprises of Paper IV & V. The Paper IV varies for each student according to the research problem of the student's choice in consultation with guide and Paper V deals with dissertation and Viva-Voce examination.

## 6. Programme Structure

### M.PHIL. PUBLIC ADMINISTRATION

Course Code	Course	Credit	Marks		
			Internal	External	Total
<b>I SEMESTER</b>					
	<b>Core Course I</b> – Administrative	4	25	75	100
	<b>Core Course II</b> – Research Methodology	4	25	75	100
	<b>Core Course III</b> – General Skills in Public Administration	4	25	75	100
	<b>Total</b>	<b>12</b>	-	-	<b>300</b>
<b>II SEMESTER</b>					
	<b>Core Course IV</b> –Specialization (Optional)	4	25	75	100
	<b>Core Course V</b> Dissertation(150 marks) & Viva voce(50 marks)	8	50	150 (100+50)	200
	<b>Total</b>	12	-	-	300
	<b>Total</b>	<b>24</b>	-	-	<b>600</b>

➤ The dissertation shall be evaluated by two examiners, of whom one will be the Research Guide and the other / Board appointed by the University from a panel of experts submitted by the Research Guide. The Dissertation carries 150 marks. The Board of Viva Voce shall comprise the Research Guide, the Head of the Department and External Examiner from outside the University. The internal and Viva Voce carries 50 marks each for Paper V.

## 7. Credits

The Term “Credit” refers to the weightage given to a course, usually in relation to the instructional hours assigned to it. For instance, a six hour course is assigned five credits; five hour course is assigned four credits. However, in no instance the credits of a course can be greater than the hours allotted to it. The total minimum credits, required for completing a M.Phil. programme is 24. The details of credits for individual components and individual courses are given in the course structure.



## **8. Condonation**

Students must have earned 75% of attendance in each course for appearing for the examination. Students who have earned 74% to 70% of attendance to be applied for condonation in the prescribed form with the prescribed fee. Students who have earned 69% to 60% of attendance to be applied for condonation in the prescribed form with the prescribed fee along with the Medical Certificate. Students who have below 60% of attendance are not eligible to appear for the examination. Medical certificates submitted on the eve of the End Semester Examination (ESE) will not be entertained. They shall re-do the semester(s) after completion of the programme.

## **9. Re-do of a Course or Courses**

A student who has been debarred from the End Semester Examination (ESE) for lack of attendance must repeat the Course with prescribed fees for the course. No student will be permitted to repeat a course or reappear for a CIA test or an ESE for improvement of Grade Points.

A candidate who does not pass the examination in any course(s) may be permitted to appear in such failed course(s) with prescribe fee in the subsequent examinations to be held in the University.

Students who are interested to redo of course(s) have to get prior official permission from the Registrar through the HOD on or before 5th July (Odd Semester Courses) or 5th December (Even Semester Courses) every year.

A student may be permitted to break his/her study on valid grounds. Such break of study shall be entertained only if the student has completed at least two semesters of study. For availing break of study, the student has to apply to the Registrar along with the recommendations of the Faculty Advisor and the HOD with prescribed fee in the prescribed format with documentary evidence(s) as a proof for his/her claim for break of study. Un-authorized break of study will not be entertained under any circumstances. Break of study will be permitted subject to the formalities of readmission as well as the availability of courses to be completed and the examination norms.

## **10. Assessment**

Assessment of the students will be based on Continuous Internal Assessment (CIA) and End Semester Examination (ESE). The ratio of marks to be allotted to continuous internal assessment and end semester examination is 25: 75.

### **a. Continuous Internal Assessment (CIA):**

The components for continuous internal assessment are:

<b>Assessment Components</b>	<b>Course I, II &amp; III</b>	<b>Course IV</b>
Scores of Two internal tests	15 Marks	30 Marks
Seminar/ Assignments/Quiz/Class Works	10 Marks	20 Marks
Competency Revelation Presentations	-	25 Marks
Total	25 Marks	75 Marks

### **b. End Semester Examination (ESE):**

The ESE will consist of a written examination of three hours duration reckoned for a maximum 75 Marks. The answer papers shall be evaluated by both internal and external examiners. The question paper for the Course consists of Part A only. It consist of five questions each by choosing either A or B pattern. Each question carries fifteen marks equally for total of seventy five marks. Each Unit of the Course equally shares two questions.

### **c. Research Guide**

Each candidate shall be allotted a Research Guide from among the Faculty Members of the Department as per the University norms.

### **d. Submission of Dissertation**

A candidate has to prepare and submit a scholarly dissertation by the end of the Second Semester on a relevant research problem pertaining to his/her discipline and specialization under the guidance of the Research Guide. The Research Work must be original and independent one and the same has to be supported by a declaration in the format prescribed by the University and it is duly certified by the Research Guide. There should not be any plagiarism. Two copies of the dissertation must be submitted by a candidate to the Head of the Department.

### **e. Evaluation of Dissertation**

The dissertation shall be evaluated by two examiners, of whom one will be the Research Guide and the other / Board appointed by the University from a panel of experts submitted by the Research Guide. The Dissertation carries 150 marks.

### **f. Viva-Voce**

The Candidate who secured minimum pass marks shall be called for the Viva Voce. The Board of Viva Voce shall comprise the Research Guide, the Head of the Department and External Examiner from outside the University. The Viva Voce carries 50 marks

### 11. Time Extension for Submission of Dissertation

Extension for submission of dissertation shall be granted as per the University norms and conditions.

### 12. Passing Minimum Marks

A candidate shall be declared to have passed in each course if he / she secures not less than 40% marks in the University Examinations and 40% marks in the Internal Assessment and not less than 50% in the aggregate, taking Continuous assessment and University Examinations marks together.

A candidate shall be declared to have passed in the Dissertation Work if he / she get not less than 40% in each of the Dissertation Report and Viva-Voce. But, not less than 50% in the aggregate of both the marks for Dissertation Report and Viva-Voce. A candidate who gets less than 40% in the Dissertation Report must resubmit the Dissertation Report. Such candidates need take again the Viva-Voce on the resubmitted Dissertation

### 13. Grading of the Courses

The following table shows the range of marks, Grade points, Letter Grades and description based on the overall academic performance of the candidate.

Conversion of Marks to Grade Points and Letter Grade based on the performance of the candidate in the Paper / Course

<b>RANGE OF MARKS</b>	<b>GRADE POINTS</b>	<b>LETTER GRADE</b>	<b>DESCRIPTION</b>
<b>90 - 100</b>	<b>9.0 – 10.0</b>	<b>O</b>	<b>Outstanding</b>
<b>80 - 89</b>	<b>8.0 – 8.9</b>	<b>D+</b>	<b>Excellent</b>
<b>75 - 79</b>	<b>7.5 – 7.9</b>	<b>D</b>	<b>Distinction</b>
<b>70 - 74</b>	<b>7.0 – 7.4</b>	<b>A+</b>	<b>Very Good</b>
<b>60 - 69</b>	<b>6.0 – 6.9</b>	<b>A</b>	<b>Good</b>
<b>50 - 59</b>	<b>5.0 – 5.9</b>	<b>B</b>	<b>Average</b>
<b>00 - 49</b>	<b>0.0</b>	<b>U</b>	<b>Re-appear</b>
<b>ABSENT</b>	<b>0.0</b>	<b>AAA</b>	<b>ABSENT</b>

- a) Successful candidates who are passing the examinations and earning GPA between 9.0 and 10.0 and marks from 90 – 100 shall be declared Outstanding (O).

- b) Successful candidates who are passing the examinations and earning GPA between 8.0 and 8.9 and marks from 80 - 89 shall be declared Excellent (D+).
- c) Successful candidates who are passing the examinations and earning GPA between 7.5 – 7.9 and marks from 75 - 79 shall be declared Distinction (D).
- d) Successful candidates who are passing the examinations and earning GPA between 7.0 – 7.4 and marks from 70 - 74 shall be declared Very Good (A+).
- e) Successful candidates who are passing the examinations and earning GPA between 6.0 – 6.9 and marks from 60 - 69 shall be declared Good (A).
- f) Successful candidates who are passing the examinations and earning GPA between 5.0 – 5.9 and marks from 50 - 59 shall be declared Average (B).
- g) Candidates who are earning GPA between 0.0 and marks from 00 - 49 shall be declared to Re-appear (U) for the examination.
- h) Absence of candidates in an examination shall not be counted as an attempt.

From the second semester onwards the total performance within a semester and continuous performance starting from the first semester are indicated respectively by **Grade Point Average (GPA)** and **Cumulative Grade Point Average (CGPA)**. These two are calculated by the following formulae

$$\text{GRADE POINT AVERAGE (GPA)} = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i}$$

GPA = Sum of the multiplication of Grade Points by the credits of the courses  
Sum of the credits of the courses in a Semester

#### 14. Classification of the final result

CGPA	Grade	Classification of Final Result
9.5 – 10.0	<b>O+</b>	First Class with Exemplary
9.0 and above but below 9.5	<b>O</b>	
8.5 and above but below 9.0	<b>D++</b>	First Class with Distinction
8.0 and above but below 8.5	<b>D+</b>	
7.5 and above but below 8.0	<b>D</b>	
7.0 and above but below 7.5	<b>A++</b>	First Class
6.5 and above but below 7.0	<b>A+</b>	
6.0 and above but below 6.5	<b>A</b>	
5.5 and above but below 6.0	<b>B+</b>	Second Class
5.0 and above but below 5.5	<b>B</b>	
0.0 and above but below 5.0	<b>U</b>	Re-appear



The final result of the candidate shall be classified as Exemplary, Distinction, First Class, Second Class based on the CGPA earned by the candidate.

$$\text{CUMULATIVE GRADE POINT AVERAGE (CGPA)} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

CGPA = Sum of the multiplication of Grade Points by the credits of the entire Programme

Sum of the credits of the courses for the entire Programme

Where 'Ci' is the Credit earned for the Course i in any semester; 'Gi' is the Grade Point obtained by the student for the Course i and 'n' is the number of Courses **passed** in that semester. **CGPA** (Cumulative Grade Point Average) = Average Grade Point of all the Courses passed starting from the first semester to the current semester.

Note: \* The candidates who have passed in the first appearance and within the prescribed Semesters of the M.Phil. Programme is alone eligible for this classification.

#### **15. Classification of Candidates**

- If a candidate secures 60% and above in both Part I & II, he/she will deem to be passed in First Class.
- If a candidate secures 50% and above but less than 60% in both Part I & II, he/she will deem to be passed in Second Class.
- If a candidate secures less than 50% in both Part I & II, he/she will deem to be failed.

#### **16. Reappearance by Failed Candidates**

A candidate who failed in any course / courses may re appear for the examination as per University norms.

#### **17. Completion of the Program**

A candidate has to complete the programme within 3 years from the completion of the duration of programme. If a candidate fails to complete the programme within the stipulated period, the candidate's registration will be cancelled and has to register afresh in order to pursue the programme.

#### **18. Conferment**

A candidate shall be eligible for the conferment of the Degree only after he / she earned the minimum required number of 24 credits which are prescribed for the programme.

## **19. Other Regulations**

The University may revise, amend and modify the curriculum and regulations from time to time, if it is necessary.

### **Programme Objectives**

The objective of the M.Phil in Public Administration is to produce high-level human resources as professional cadre in teaching and research in academic and research institutes, and also prepare skilled human resources to serve in government, non- government, public enterprises and private sector organizations.

### **Programme Specific Objective**

- To expose the students to the intense knowledge and research skills in the key areas of Public Administration.
- To provide intensive knowledge on both in qualitative and quantitative research methods
- To prepare students for further academic degree like Ph.D. in the field of Public affairs management.

### **Programme Outcome**

- Students could gain knowledge about administrative theories, behaviour, evolution, growth and recent development in the field of Public Administration
- Students would acquire comprehensive knowledge in the area of research methodology and its application in public administration

## M.Phil. PUBLIC ADMINISTRATION SYLLABUS

2022- 2023 Onwards

### CREDIT STRUCTURE

S. No.	Course Code	Name of the course	Credits	Marks		
				Internal	External	Total
<b>Part I</b>						
1		<b>Core Course I</b> Administrative Theory	4	25	75	100
2		<b>Core Course II</b> Research Methodology	4	25	75	100
3		<b>Core Course III</b> General Skills in Public Administration	4	25	75	100
		<b>Total</b>	<b>12</b>	-	-	<b>300</b>
<b>Part II</b>						
4		<b>Core Course IV</b> Specialization (Optional)	4	25	75	100
5		<b>Core Course V</b> Dissertation (150 Marks) & Viva voce (50 Marks)	8	50	150 (100+50)	200
				(Thesis 150 + Viva Voce 50)		
<b>Total</b>			<b>12</b>	-	-	<b>300</b>
<b>Grand Total</b>			<b>24</b>	-	-	<b>600</b>

<b>Semester - I</b>			
<b>Course Code:</b>	<b>Administrative Theory</b>	<b>Credits:4</b>	<b>Hours: 6</b>
<b>Objectives</b>	<ul style="list-style-type: none"> <li>➤ To understand the conceptual framework, theories and behaviour of Public Administration</li> <li>➤ To make broader understanding of citizen centric governance of our country.</li> </ul>		
<b>Unit -I</b>	<b>Introduction:-</b> Meaning, Nature, Scope and Evolution of the study of Public Administration-Significance and role of Public Administration- New Public Administration-New Public Management Perspective.		
<b>Unit-II</b>	<b>Theories of Administrative Organization:-</b> Classical Theory-Scientific Management- Bureaucratic-Human Relations theory- Behavioural Theory-System Theory.		
<b>Unit III</b>	<b>Administrative Behaviour:-</b> Planning-Leadership-Communication- Motivation- Decision Making –Control and its Techniques		
<b>Unit IV</b>	<b>Accountability and Control:-</b> Concept and Meaning - Legislative-Executive- Judicial control over public administration- People’s participation- Recent Development in New Public Service Model: Collaborative Governance and New Public G		
<b>Unit V</b>	<b>Citizen Centric Governance:-</b> Good Governance: Elements -Forms - Theories and Concepts: World Bank and UNDP- Role of State, Market and Civil Society		
<b>Suggested Readings:-</b>			
<p>Arora, Ramesh, K. and Goyal, Rajni. (1997). <i>Indian Public Administration: Institutions and Issues</i>. New Delhi : New Age International Publishers</p> <p>Basu, Rumki. (2008). <i>Public Administration: Concepts and Theories</i>. New Delhi :Sterling Publishers.</p> <p>Fadia. B.L., Fadia, Kuldeep. (2010). <i>Public Administration-Administrative Theories and Concepts</i>, New Delhi: Sahityabhawan Publications</p> <p>Avasthi, A. and Maheshwari, S. R. (2013). <i>Public Administration</i>. Agra: Lakshmi Narain Agarwal.</p> <p>Bhattacharya, Mohit. (2012). <i>Public Administration: Issues and Perspectives</i>. New Delhi :Jawahar Publishers and Distributors</p> <p>Bhagwan, Vishnoo, Bhusan, Vidya and Mohla Vandana.(2016). <i>Public Administration</i>.New Delhi: S.Chand &amp; Company Pvt.Ltd.</p>			
<b>Outcome</b>	<ul style="list-style-type: none"> <li>➤ Students could gain knowledge about administrative theories, behaviour, evolution and growth of Public Administration</li> </ul>		

<b>Semester - I</b>			
<b>Course Code</b>	<b>Research Methodology</b>	<b>Credits:4</b>	<b>Hours: 6</b>
<b>Objectives</b>	<ul style="list-style-type: none"> <li>➤ To conceptualize and operationalize the research problem in Public Administration</li> <li>➤ To design qualitative and quantitative studies with appropriate methodology and prepare research reports</li> </ul>		
<b>Unit –I</b>	<b>Introduction:-</b> Meaning, Nature and Scope of Social Science Research- Pure and Applied research-Problems in Social Science research – Ethics and Integrity in Social Science Research-Recent Developments in Social Science Research		
<b>Unit-II</b>	<b>Methods and Processes:</b> - Methods of Social Science Research-Historical, Empirical, Comparative, Descriptive – Hypothesis- Variables. Approaches to Social Science Research: Positivism, Interpretation, Critical theory, Normative and Empirical.		
<b>Unit III</b>	<b>Types of Research Design:-</b> Research Design : Exploratory, Descriptive, Experimental, Content Analysis		
<b>Unit IV</b>	<b>Collection of Data and Analysis:-</b> Classification and Analysis of Data: Sampling Method- Observation, Survey, Case Study, Questionnaire and Interview – Statistics and Computer applications in Social Science Research		
<b>Unit V</b>	<b>Research Report:-</b> Research Report: Purpose-Content-Style and Presentation-Footnotes and Endnotes-Tables and Figures-Bibliography- Appendices- Writing Research Proposal		
<b>Suggested Readings:-</b>			
<p>Kothari, C. R. And Garg, G. (2018). <i>Research Methodology: Methods and Techniques</i>. New Delhi : New Age International Publishers.</p> <p>Kumar, Ranjit. (2011 ). <i>Research Methodology: A Step by Step Guide for Beginner</i>. London: Sage Publications.</p> <p>Sivapragasam, C. (2009 ). <i>ResearchMethods : Tips and Techniques</i>. Chennai: M.J.Publishers.</p> <p>Dash, Priyaranjan. (2011 ). <i>Research Methodology</i>. Delhi: Vrinda Publications.</p> <p>Gupta, Hitesh. (2011 ). <i>Research Methodology</i>. New Delhi: International Book House.</p>			
<b>Outcome</b>	<ul style="list-style-type: none"> <li>➤ Students would acquire comprehensive knowledge in the area of research methodology and its application in public administration.</li> </ul>		

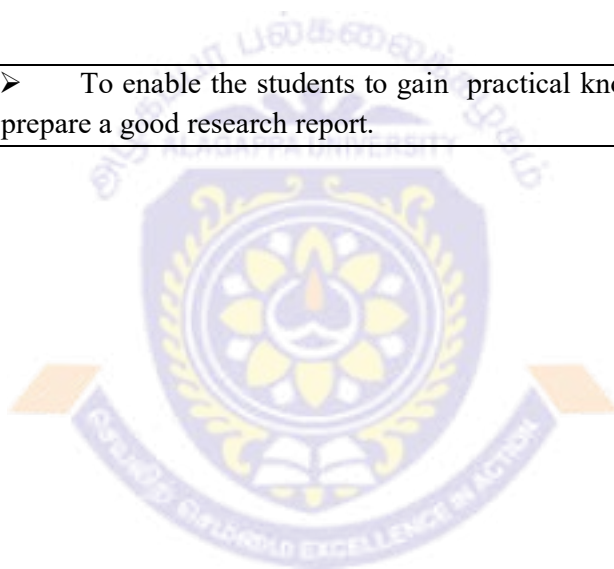


<b>Semester I</b>			
<b>Course Code:</b>	<b>General Skills in Public Administration</b>	<b>Credits:4</b>	<b>Hours: 6</b>
<b>Objectives</b>	<ul style="list-style-type: none"> <li>➤ To understand politico- administrative system of India</li> <li>➤ To understand Indian administration issues and challenges</li> </ul>		
<b>Unit -I</b>	<b>Introduction to Constitution of India:</b> Salient features, Preamble, Citizenship - Fundamental rights - Fundamental duties - Directive principles of state policy- Official language- Emergency provisions- Amendments		
<b>Unit-II</b>	<b>Government at Central :</b> President- Prime Minister-Cabinet- Central Secretariat-Council of Ministers-Parliament –Prime Minister’s Office- Cabinet Secretariat-Supreme Court of India- National Human Rights Commission		
<b>Unit III</b>	<b>Government at State:</b> Governor- Chief Minister- Council of Ministers- State legislature- Secretariat and Directorate-High Courts –Central and State Relations- District Administration- State Election Commission- State Information Commission-State Human Rights Commission.		
<b>Unit IV</b>	<b>Public Grievances Redressal Mechanism:</b> Corruption: Causes and Remedies- Anti corruption enforcement Agencies- Central Vigilance Commission- Lokpal - lokayukta- Public Grievances Redressal Mechanism: Consumer Protection - Judicial Activism-Public Interest litigation-lokadalat.		
<b>Unit V</b>	<b>Administrative Improvement and Technique:</b> Administrative Procedure- Organisation and Methods- Administrative Tools- Digitalization of Administration.		
<b>Suggested Readings:-</b>			
<p>Arora, Ramesh, K. and Goyal, Rajni. (1997). <i>Indian Public Administration: Institutions and Issues</i>. New Delhi : New Age International Publishers</p> <p>Avasthi &amp; Avasthi. (2010). <i>Indian Administration (Sixteenth Edition)</i>.Agra:Lakshmi Narayan Agarwal.</p> <p>Fadia. B.L., Fadia, Kuldeep. (2010). <i>Indian Administration</i>, New Delhi: Sahityabhawan Publications.</p> <p>Laxmikanth ,M. (2012). <i>Public Administration</i>. New Delhi : Tata Mcgraw publishing House</p> <p>Bhagwan, Vishnoo, Bhusan, Vidya and Mohla Vandana.(2016). <i>Public Administration</i>.New Delhi: S.Chand &amp; Company Pvt.Ltd.</p>			
<b>Outcome</b>	➤ The student would acquire broader knowledge in Indian public administration.		

Semester – II			
Course code:	Core Course IV Specialization (Optional)	Credits: 4	Hours: 6
<p>The content of this paper will vary for each student according to the research problem of the student's choice in consultation with guide</p> <p><b>CONTENT</b></p> <p>Relevant concepts, Definitions and Theories</p>			



<b>Course Code</b>	<b>DISSERTATION: PROJECT REPORT &amp; VIVA-VOCE</b>
<b>Objectives</b>	<ul style="list-style-type: none"> <li>➤ To inculcate the knowledge of necessary skills to prepare research report</li> <li>➤ To comprehend the process of administrative skills and techniques in public organizations</li> </ul>
<p>The dissertation shall be evaluated by two examiners, of whom one will be the Research Guide and the other / Board appointed by the University from a panel of experts submitted by the Research Guide. The Dissertation carries 150 marks.</p> <p>The Board of Viva Voce shall comprise the Research Guide, the Head of the Department and External Examiner from outside the University. The Viva Voce carries 50 marks</p>	
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>➤ To enable the students to gain practical knowledge in order to prepare a good research report.</li> </ul>



### Members of Broad Based Board of Studies

S.No	Name and Address of the Member	Designation
1.	<b>Dr.S.Prabhu</b> Head Department of Politics and Public Administration Alagappa University, Karaikudi-630003. Contact No; 6385467085 Email: prabhus@alagappauniversity.ac.in sprabhukkdi@gmail.com	Chairperson/Convener
2.	<b>Dr.Amir Mohammad Nasrullah</b> Professor and Chairman Department of Public Administration University of Chittagong Chittagong-4331 Bangladesh Contact No:00880 1711 307197; 00880 1764 722258 Email:amir.nasarulla@cu.ac.bd amir.m.nasarulla@gmail.com	Foreign Subject Expert
3.	<b>Dr. C. Aruna Jyothy</b> Professor and Head Department of Public Administration Osmania University Contact No: 09866482357 Email: arunaje5@ gmail.com	Subject Expert
4.	<b>Dr.R.Mathaiyan</b> Professor Department of Public Administration, IDE University of Madras, Chennai-600 005 Contact No: 9444256817 Email: mathaiyanr@gmail.com	Subject Expert
6.	<b>Dr.K.Senthil Kumar</b> (Re-deployed Staff of Annamalai University) Associate Professor Department of Politics and Public Administration Alagappa University ContactNo:7358344840 Email:drkskau@gmail.com	Internal Member
7.	<b>Dr.V.Sivakumar</b> Director, Curriculum Design and Development Cell Alagappa University, Karaikudi-630003.	Ex-Officio Member

**Name** : **Dr.S.Prabhu**



**Age & Date of Birth** : 05.04.1974 & 48  
years

**Designation** : Assistant  
Professor &  
Head In- Charge

**Educational Qualification** : M.A.(Public Administration),  
M.Phil. (Public Administration),  
Ph.D.( Public Administration),  
Qualified UGC-NET-JRF/L &  
SLET in Public Administration

**Teaching/Research Experience** : 16 Years

**Broader area of the Subject** : Public Administration

**Areas of Specialization** : Policy and Governance, Human  
Rights,  
Local Governance

**Publications** : International Journals: 15 and Edited  
Books: 4

**Official Address** : Department of Politics and Public  
Administration, Alagappa

University

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## AMIR MOHAMMAD NASRULLAH

*Ph.D. in Management Studies  
(Brunel University, London,  
UK)MSS & BSS (Hons) in  
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4160Google Scholar Profile: [Dr. Amir](#)

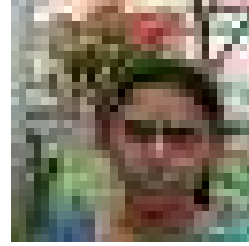
[Mohammad Nasrullah](#)

Amir Mohammad Nasrullah, a Professor of Public Administration, University of Chittagong, Bangladesh received his Doctor of Philosophy (Ph.D.) degree in Management Studies from Brunel Business School, Brunel University London, The UK. Earlier he received his Master of Social Science (MSS) degree with Honors in Public Administration from the University of Chittagong, Bangladesh. Professor Nasrullah regularly teaches various courses on the broader field of governance, public administration and management that include major issues and theories of Public Administration, Rural Development, Local Government, Public Policy, Environmental Management, Entrepreneurship Development, Public and Non-Profit Management, Project Management, Total Quality Management, Organizational Behavior, and Human Resource Management, etc.

Professor Amir Nasrullah has published five books, including *Rethinking Development in South Asia: Issues, Perspective and Practices*, (Co-edited), published by **Cambridge Scholars Publishing, London, The UK**. He presented many research papers at different national and international conferences. Consequently, he has contributed as many as 41 scholarly research articles and book chapters published from different publishers, such as Cambridge Scholars, Routledge, McMillan, Serials, and UPL etc. Dr. Amir's current research work is on "Fighting with the New Normal Post COVID 19 World: A Study on the Governance Challenges in Bangladesh" under the Chittagong University Research and Publication Cell. His recently finished research work (Worked as a Team member) is "Assessing Risks in the City of Chittagong, Bangladesh using the Climate and Ocean Risk Vulnerability Index (CORVI)" in collaboration with Independent University (IUB), Dhaka, Bangladesh, the Ocean Policy Research Institute (OPRI) of the Sasakawa Peace Foundation, Tokyo, Japan, and the Stimson Center, Washington DC, USA.

Dr. Amir is associated with many national and international organizations such as the British Academy of Management (BAM), London; International Council for Small Business (ICSB), George Washington University, USA; Bangladesh British Alumni Network (BBAN); South Asian Network for Public Administration (SANPA); South Asian Network for Governance Studies (SANGS); The Asiatic Society of Bangladesh; Centre for Environment and Sustainability (CES), Salam Islam Foundation (SIF) etc. He is also a trustee of Bandarban University; member of Board of Advanced Studies, Chittagong University; member of Academic Council of Southern University, Bandarban University, and Britania University etc. Professor Amir Nasrullah regularly supervises M.Phil. and Ph.D. researches and serves as an external examiner of many universities at the Ph.D. level. He also serves as a guest faculty member at different universities in Bangladesh, as well as, a trainer at many government centres such as Public Administration Training Centre (PATC), Bangladesh Institute of Administration and Management (BIAM), Engineering Academy, and Bankers Club Chittagong etc.

**Prof. C. Aruna Jyothi**



Date of Birth : 05-July-1965

Education Qualification : M.A. (Public Administration)  
Ph.D.

Title of Ph.D. Thesis : Protection of Women: Role of Women  
Protection Cell & Women Police Station  
in  
Andhra Pradesh.

Occupation : Professor & BoS  
Dept. of Public Administration  
University College of Arts & Social  
Sciences,  
Osmania University, Hyderabad.

Length of Services : 20 Years

Number Ph.D. Scholars allotted : 8 members

Number of Ph.D. awarded : One

Number of Ph.D. Thesis Submission : 6

PDF Scholars : 2

**Number of Papers Published**

- 1) **Aruna Jyothi. C** – 2010 Women Empowerment through Reservations among SCs: A Policy Study, Osmania Journal of Social sciences Vol.X.No.02 July. December 2010.
- 2) **Aruna Jyothi. C** – 2011 Crime against Women-Comparative Analysis of Andhra Pradesh. Journal of Management & Administration. Vol.3.No.02 July, December 2011.
- 3) **Aruna Jyothi. C** – 2012 Self Help Groups and Women Empowerment in Andhra Pradesh, Public administration Review, Vol.No.13.2012.
- 4) **Aruna Jyothi. C** – 2013 Women Development: Role of Urban poverty alleviation programmes in empowering women: A case study of Andhra Pradesh. Bio annual Journal of faculty of Social Sciences Kakatiya University, Warangal, Pp 19-26.
- 5) **Aruna Jyothi. C** – 2013 Empowering rural women towards including growth: A Study of Mahabubnagar District, Indian Stream Research Journal, Vol. 3, Issue 7, Pp 1-7.
- 6) **Aruna Jyothi. C** – 2014 A Study on child labour in Hyderabad – GE International Journal of Management Research (G-EIJMR) Pp 1-4.

- 7) **Aruna Jyothi. C** – 2015 Role of women in making police decision need for equal representation of women leaders in the Government of Telangana. International Journal of Scientific Research, Pp 47-49.
- 8) **Aruna Jyothi. C** – 2016 Social Securities to Vulnerable Section: A Study of Aasara Scheme in Telangana State. International Multidisciplinary Research, Journal Indian Streams Research Journal. Vol 6, Issue – 4, PP 1-9.
- 9) **Aruna Jyothi. C** – 2016 Urban Growth Impact on Environment and Citizens of Hyderabad, India. The International Journal of Humanities and Social Studies, Vol-4, Issue-8, PP 32-33.

***Administrative posts held:***

- 1) Member Departmental Committee 2006 to till date
- 2) Member Board of Studies UG & PG 2006 to till date
- 3) UG Examination paper setter
- 4) PG Examination paper setter
- 5) In- charge Head and Chairperson, BOS – Department of Public Administration, Nizam College, O.U., and Hyderabad 2008-2010.
- 6) O.U. Ladies Hostel Warden 2008-2010.
- 7) Subject Expert & Interview Board Member APPSC – 2012.
- 8) Confidential Work APPSC 2012
- 9) Subject Expert in selection committees for Associate Professor,(Affiliated Colleges) 2016.
- 10) Chairperson, BOS 2014-2016.
- 11) Head, Department of Public Administration, Feb. 2016 to 2018, University college of Art's and Social Science, Osmania University.
- 12) Chairperson, BoS, Department of Public Administration, Oct. 2019 to till date

***Associations:***

- ❖ Membership Applied IIPA New Delhi

***Extra – Curricular Activities:***

- ❖ Led the students for participation in National Cultural Festival held at Chandigarh 1998.
- ❖ PG Educational Tour 1998.
- ❖ Best Ladies Secretary Lions Club Secunderabad Cantonment 2010.
- ❖ Orientation course 04-10-1999 to 27-10-1999., OU Academic Staff College.
- ❖ Refresher course 11-11-2002 to 30-11-2002., OU Academic Staff College.

**Dr.R.MATHAIYAN**  
**Professor**  
**Department of Politics and Public Administration**  
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**Teaching Interest:**

- Human Resource Management
- Public Financial Administration
- Principles of Management
- Organizational Behaviour
- Training and Development
- Labour welfare Management
- Indian Administration
- Public Policy Analysis
- E-Governance
- Public Enterprise Management

**Educational Qualifications:**

<b>Examination/ Degree</b>	<b>Year of Passing</b>	<b>Subjects Specialization</b>	<b>Name of the Board/University</b>
B.A.	1987	Political Science	University of Madras
M.A.,	1989	Public Administration	Presidency College, Chennai (University of Madras)
M.Phil.	1991	Public Administration	University of Madras
Ph.D.,	1997	Public Administration	University of Madras
M.B.A.	2009	Human Resource Management	Periyar University, Salem.
B.G.L.	2009	General Law	Madurai Kamarajar University, Madurai.
M.Sc.,	2019	Psychology	University of Madras

### **Teaching Experience:**

**Professor** of Public Administration, IDE, University of Madras, Chennai, Tamil Nadu (Since 2015)

**Associate Professor** of Public Administration, IDE, University of Madras, Chennai, Tamil Nadu (2012-2015)

**Assistant Professor (Stage-3)** of Public Administration, IDE, University of Madras, Chennai, Tamil Nadu (2006-2012)

**Senior Lecturer** in Public Administration, IDE, University of Madras, Chennai, Tamil Nadu, (2004- 2006)

**Lecturer**, Department of Public Administration, IDE, University of Madras, Chennai, Tamil Nadu, (2000-2004)

### **Journals and Books Publications**

1. **Articles and Research Publications:** 42
2. **Ph.D awarded:** 12
3. **M.Phil awarded:** 25
4. **Conferences and seminar participation and paper presentation:** 56

**1. Financial Administration in India: Emerging Issues and Challenges, (2015)** ISBN No.978-93-81992-53-1, Today Publication, Chennai

**2. Digitalisation and Good Governance in India (2016)** ISBN No. 978-81-8094-440-0, MJP Publishers, Chennai

### **CONFERENCE/SEMINAR ORGANISED AT NATIONAL LEVEL:**

- 2014: Organized a National Seminar on “Financial Administration in India: Issues and Challenges” on 19<sup>th</sup> December, 2014 at IDE Building, University of Madras, funded by UGC.
- 2016: Organized a National Seminar On “Digital Government and Administration: Challenges and Prospects for Good Governance”, on 4<sup>th</sup> and 5<sup>th</sup> February, 2016, at IDE Building, University of Madras, funded by UGC.

### **Membership in Professional Bodies:**

- **Life Member-** Indian Political Science Association
- **Life Member-** Indian Public Administration Association
- **Life Member-** Indian Institute of Public Administration
- **Executive Committee Member-IIPA,** Tamil Nadu Region





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